

# REQUEST FOR PROPOSAL

-for-

## ELEVATOR SERVICE, MAINTENANCE AND REPAIR

**THE MUNICIPAL HOUSING AUTHORITY FOR THE CITY OF YONKERS, "PHA"**, will receive proposals for **SERVICE, MAINTENANCE, AND REPAIR OF THE PHA'S ELEVATORS** on **Thursday June 2, 2011 until 3:30pm** at the office of the MHACY, 1511 Central Park Avenue, Yonkers, NY 10710.

Sealed, separate proposals are invited by elevator maintenance contractors for the above work at the following locations: NY3-3 Schlobohm Houses; NY3-4Walsh Homes; NY3-5 Calcagno Homes; NY3-6A Curran Court and Augustine J. Shea Administration Building; NY3-7 Flynn Manor; NY3-9 Cottage Place Gardens; NY3-10A Martinelli Manor; NY3-10B Troy Manor.

Bid Documents are on file at the office of the MHACY, Augustine J. Shea Building, 1511 Central Park Avenue, Yonkers, NY, and may be **obtained in person with a non-refundable payment of Fifty dollars (\$50.00) Company Check or Money Order only.** *The proposals will be reviewed, rated and ranked by the PHA and awarded to the most responsible proposal, which is most advantageous to the PHA.*

Bid security in the form of a **Money Order, Certified Check or Cashier's Check**, made payable to The Municipal Housing Authority for the City of Yonkers or a satisfactory bid bond executed by the bidder and a surety company in a amount not less than five percent (5%) of the dollar amount equal to one year of service. **Bidders must satisfy themselves by personal examination of the proposed work** and shall not, at anytime after submission of Proposal, dispute or complain nor assert that there was any misunderstanding in regard to the nature or amount of the work to be done.

The PHA is an equal opportunity employer and reserves the right to reject any and all proposals or to waive any informality in the procurement procedure and if only one proposal is received, to return it unopened to the bidder. No proposal shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids.

THE MUNICIPAL HOUSING AUTHORITY  
FOR THE CITY OF YONKERS

JOSEPH SCHULDINER  
Executive Director

DATE: **May 13, 2011**